

YOUTH AND FAMILIES WORKER: JOB DESCRIPTION

Location	Hayes Parish based at St Mary the Virgin, Hayes, Kent
Hours of Work	37 hours a week, excluding meal breaks. Timetable, including evening and weekend work, to be agreed to meet job requirements
Line- Manager	Incumbent
Salary	£23,213 (13pts) to £26,398 (17 pts) <i>depending on experience plus pension and, subject to negotiation, housing allowance</i>
Annual Leave	25 days plus bank holidays (or days in lieu) to be taken by arrangement
Overtime	Not payable but flexibility required and by prior arrangement time in lieu may be taken with agreement and in accordance with the needs of the role
Start Date	April 2017 (negotiable depending on notice period required)

SUMMARY OF POST/ OPENING STATEMENT

St Mary's is a dynamic church that has built up a strong core group of families and children up to the age of 10. A group of committed leaders offer regular events, activities and Sunday sessions and are keen to develop and grow the work with young people and families both in numbers and age range. This group, as well as the congregation are willing and able to support the new Youth and Families Worker.

This post will be an exciting opportunity for an experienced youth worker to establish the youth work and develop work with families within our church and parish. The successful candidate will be instrumental in the development and implementation of a youth strategy.

DUTIES AND RESPONSIBILITIES

- 1.** To develop the work with young people and families within the church
- 2.** To be visionary and instrumental in building relationships with the local community whilst facilitating detached work among young people and creating missional opportunities
- 3.** To help those who come to faith to find their home in the Christian faith community
- 4.** To nurture and develop the faith of 11- 16 year olds and encourage their spiritual growth
- 5.** To nurture faith and build on-going relationships with families coming for infant baptism
- 6.** To continue and to develop the work in a local primary school and preschool
- 7.** To cultivate opportunities to work closely with the local secondary school and another primary school within the parish
- 8.** To be a point of contact for youth and families ministry within the church and community, including linked local uniformed organisations
- 9.** To work with, and support existing youth and children activity leaders
- 10.** To regularly share in leading worship, particularly where families and young people attend

PERSON SPECIFICATION

Character	<p>The person applying for this position should be...</p> <ul style="list-style-type: none"> • Personally committed to living as a disciple of Jesus Christ, following his example of service and sacrifice • A person of prayerful dependence on their creator, and a hunger for God's word • Someone who is continually seeking to grow as a member of the body of Christ <p>And to have ...</p> <ul style="list-style-type: none"> • A desire to see God's Kingdom grow and flourish amongst youth and families • An openness to the Holy Spirit and sensitivity to the needs and views of others • A humble willingness to engage with us in what God is doing in Hayes • An understanding of the Anglican traditions and a willingness to worship as part of St. Mary's community
Personality	<ul style="list-style-type: none"> • An engaging personality, warm and open with an ability to draw people in • Practical leadership skills and the ability to draw out and develop God's gifting in others; enabling them to find their place in service and ministry • The organisational skills to develop, co-ordinate and implement a strategic plan focussed on children, young people and families • The vision and skills to link outreach work and church together • Self- motivation, a proactive approach and the ability to work as part of a team • Ability to work discreetly, collaboratively and confidentially
Training and Experience	<p>The successful applicant should be able to demonstrate that they have:-</p> <ul style="list-style-type: none"> • A recognised qualification within youth and families work • Training or Experience in theological application • Relevant experience in a church setting which has involved working within or alongside an existing team • Sustained, enhanced and delivered youth and families programmes, teaching the Bible within a church environment • An understanding and experience of the challenges of working within varying school environments • Experience of working with 11- 16 year olds including organising and managing events for young people and/ children • A commitment to promote the welfare and health and safety of children and young people by ensuring that the relevant Diocesan Safeguarding policies and procedures are known, understood and put into practice.

CONFIDENTIALITY

Any information relating to people contacted on behalf of St Mary's or acquired in the course of duty must be treated in the strictest confidence and must be discussed only within the confines of the work setting with the appropriate members of staff/ volunteers.

Any information relating to staff/ volunteers acquired in the course of duty must be treated in the strictest confidence and must be discussed only with the line manager.

NOTE

This job description is not exhaustive and amendments and additions may be required in line with future organisational changes.

The successful candidate for this post will be asked to apply for an Enhanced Disclosure.

Further information about this Disclosure scheme can be found at www.disclosure.gov.uk